



NBASW PROFESSIONAL DEVELOPMENT FUND GUIDELINES

Purpose

The NBASW Professional Development Fund is awarded annually to NBASW members who present a webinar training opportunity for provincial social worker(s) in their area of knowledge, expertise and/or practice. To be eligible to receive the Fund, social workers must apply to present a webinar by completing a Webinar Information Form. Applications will be evaluated on a first come first serve basis. If the webinar application has been approved and the applicant has met all webinar requirements, including webinar presentation, they will receive the Fund in the form of registration due reimbursement. The Fund is equivalent to the amount of NBASW registration dues paid by that member for the current fiscal year. The NBASW Professional Development Fund provides a knowledge sharing mechanism and enhanced educational opportunities for NBASW members.

Administration of the Fund

The provincial office is responsible for the following aspects of the Fund, including:

- Promoting the Fund opportunity and deadline in the Association newsletter and/or social media communications;
- Receiving applications on a first come first serve basis throughout the year for which the Fund is being requested (forms are available online on the NBASW website);
- Evaluating applications and selecting eligible Fund recipients;
- Promoting the webinar and providing staff support to recipients in executing the webinar;
- Administering the Fund through dues reimbursement following the event; and
- Announcing the recipient(s) in the Association newsletter.

The NBASW provincial office is responsible for evaluating and selecting recipient(s), with the number being based on applicant eligibility and Fund availability.

Value and frequency of the fund

The Fund is available for a total of up to \$2,340 being distributed annually, allowing for approximately six members to present webinars through this initiative. While every effort will be made to administer the fund in full annually, if there are no eligible applicants for a given year, the NBASW reserves the right to use the allotted funds toward other educational opportunities for members or may choose to carry over the remaining funds to the following year.

Approved by the Board of Directors
December 4, 2021