



PROFESSIONAL EXPERIENCE

SELF-ASSESSMENT

when 140 or more hours of field work are missing

According to the *Policy on the Supervised Learning Period when 140 or more hours of field work are missing*, this self-assessment must be completed and signed by the candidate and supervisor. The self-assessment must be submitted directly to the NBASW by the supervisor.

If the candidate is unable to have the form certified by a supervisor, the candidate may ask the employer to provide such attestation. If this option is also unavailable, the candidate must provide the details of the reasons in the “Additional Comments” section of the self-assessment form. Each self-assessment will be judged on its merits, according to the information provided.

If the professional experience involves various jobs, a professional experience form must be completed for each experience, clearly indicating the place of work, the position, and the length of the professional experience. As indicated in the policy, the candidate’s professional experience will be assessed only if the candidate has worked during the five years preceding the application.

Candidates are advised to consult the NBASW [Scope of Practice](#) and [Code of Ethics](#) before filling out this form to gain a better understanding of the way work experience applies to social work practice in New Brunswick.

Candidate and supervisor information

Candidate

- First name: _____
- Last name: _____
- Position title or role: _____
- Period of employment: from _____ to _____
Day/Month/Year Day/Month/Year
- **Approximate number of hours worked in this workplace:** _____

Supervisor or employer

- First name: _____
- Last name: _____
- Position title or role: _____
- Relationship to the candidate: _____
- Telephone: _____
- Email: _____



Description of tasks and work experience (to be completed by the candidate)

Please provide a brief description of the position and the organization you were working for (maximum of 300 words).

Work experience and application to the NBASW social work scope of practice

In the following tables, please check “yes” or “no” for each goal that applies. In the sections where you have checked “yes”, please provide concrete examples of your professional experience and explain how it aligns with the goal. The information you put in the space provided may include but is not limited to the following details:

1. **Description:** Describe the tasks or responsibilities you carried out that are related to this goal.
2. **Frequency:** How often did you perform these tasks?
3. **Skill level:** Do you feel competent to perform these tasks?
4. **Duties of the position:** Do these duties form an integral part of your job description or are they additional responsibilities?
5. **Performance:** Describe the approach or methodology you applied to carry out these tasks.

Your answers will help us understand and assess the way your professional experience aligns with the social work scope of practice in New Brunswick.



Goals and activities	This goal applies to my experience:	FOR OFFICE USE ONLY
GOAL 1: ENHANCE PEOPLE’S PROBLEM-SOLVING, COPING, AND DEVELOPMENT CAPACITIES	☐ Yes ☐ No	
Please describe the way your social work experience helped people develop their problem-solving skills, deal with challenges, and/or enhance their coping and development capacities. <i>Please provide concrete examples.</i>		



**GOAL 2: LINK PEOPLE WITH SYSTEMS THAT PROVIDE
RESOURCES, SERVICES, AND OPPORTUNITIES**

☐ Yes

☐ No

Please provide examples of the way your work experience enabled people and groups to access relevant resources, services, or opportunities. How did you facilitate these connections? *Please provide concrete examples.*



GOAL 3: PROMOTE EFFECTIVE AND HUMANE OPERATION OF SYSTEMS	☐ Yes ☐ No	
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How did you contribute to ensuring that systems—whether they be organizational, social, or service delivery systems—operate effectively, efficiently, and humanely? How did you apply legal and ethical principles in your practice? *Please provide concrete examples.*



GOAL 4: DEVELOP AND IMPROVE SOCIAL POLICY	☐ Yes ☐ No	
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Describe any experience you had with helping develop, assess, and promote social policy. How did your work influence policies or contribute to improving them? *Please provide concrete examples.*



GOAL 5: ENHANCE AND EXPAND THE PROFESSIONS' KNOWLEDGE BASE	☐ Yes ☐ No	
Explain how you contributed to knowledge development in your profession. This may involve education and training, research, knowledge sharing, or innovative practice. <i>Please provide concrete examples.</i>		
ADDITIONAL COMMENTS (to be completed by the candidate)		
Feel free to add any other relevant information about your experience or the way you think your skills and qualifications align with the above goals. <i>If applicable, please use this section to explain why you were unable to have a supervisor or employer certify your answers.</i>		



FOR SUPERVISOR'S USE ONLY

I certify that I have read the candidate's answers and agree with them:

☐ Yes ☐ No

In my opinion, the candidate possesses the necessary personal and professional integrity to meet the requirements of social work practice and adhere to the Code of Ethics:

☐ Yes ☐ No

Additional comments (if applicable):

Candidate's signature

Date

Supervisor's signature

Date

This self-assessment form must be emailed directly to the NBASW by the supervisor.