



SUPERVISED LEARNING PERIOD AGREEMENT

Pursuant to the registrar's decision to approve the application for registration with the New Brunswick Association of Social Workers (NBASW) providing that the candidate undergoes a period of supervised learning, the following agreement is made

between

("the candidate")

– and –

("the supervisor")

1.0 Length

The supervised learning period will take place between the following dates:

Start date: _____

End date: _____

The number of supervised learning hours to be completed during the period is: _____ hours

2.0 Background and criteria for the commitment

The supervisor and candidate agree that the following conditions of supervision will be met:

- A candidate who satisfies the eligibility criteria is eligible for conditional registration as a practicing social worker.
- The hours of the supervised learning period are determined by the NBASW following the assessment of the candidate's file and constitute the conditional period.
- The candidate must work within the social work scope of practice during the supervised learning period.



- The supervision is provided by a registered social worker in good standing and must be approved by the registrar before the supervised learning period begins.
- The candidate is responsible for finding a supervisor and covering all costs related to the supervision (if any). The supervisor may work in the same organization as the candidate (as a supervisor or colleague), in another organization, or in private practice. If, for some reason, the candidate is unable to find a supervisor, they may contact the NBASW.
- The candidate and supervisor must not have a conflict of interest. A conflict of interest may arise from close personal or family relationships (e.g., family members, university classmates, or close friends).
- The candidate and supervisor must complete and submit the *Supervised Learning Period Agreement* and the *Supervision Plan* to the NBASW before the supervised period begins and receive approval.
- The candidate and supervisor must meet at least once a week for at least one hour if the candidate is doing the learning period full-time, and once every two weeks if the candidate is doing the learning period part-time¹. The candidate and supervisor may have virtual or in-person meetings. Any exception must be discussed and approved by the NBASW.
- Throughout the supervised learning period and during meetings, the supervisor may help the candidate:
 - meet the objectives of the supervision;
 - enhance knowledge of social work practice;
 - refine skills for providing care;
 - enhance legal and ethical knowledge,
 - refine critical thinking skills, and more.
- The supervisor must ensure that the candidate practices the profession according to the NBASW Code of Ethics, practice standards, and guidelines.
- The candidate may keep a *reflective practice journal* and use the journal content to inform discussions during meetings with the supervisor. The candidate is not required to submit the reflective practice journal.
- The supervisor must submit a *report* directly to the NBASW at the end of the supervised learning period.

¹ The supervised learning period therefore includes at least four hours of supervision between the candidate and supervisor. The candidate may work as a practicing social work member during this conditional period.



- The NBASW must be notified of any concern in a timely fashion. The NBASW may provide advice and support to the candidate and the supervisor and intervene in specific situations or conflicts.
- If, at the end of the conditional period, the candidate meets the requirements of the supervised learning period, the conditions placed on the candidate's registration will be lifted².
- If the NBASW determines that the candidate has not satisfied the requirements of the supervised learning period, a recommendation will be made to the registrar to extend the period of supervision and/or to revoke the authorization to practice social work.
- If the authorization to practice social work is revoked by the registrar, the current employer or employers of the candidate will be informed in the interests of clarity and transparency.
- Any supervisor who is unable to fulfill the role of supervisor must immediately inform the NBASW.
- A candidate may be required to meet other requirements for registration, at the discretion of the registrar.

² A candidate who has not been registered with a social work regulatory body or the equivalent during the five years preceding the application must complete the supervised period prescribed by the *Entry to Practice Supervision Policy*.



3.0 Conflict of interests

The candidate and the supervisor confirm that they do not have a conflict of interest. *Conflicts of interest may arise from close personal or family relationships (e.g., family members, university classmates, or close friends).*

Supervisor's contact information

Telephone:

Email:

Place of work:

Role or position:

Relationship to the candidate:

Supervisor's signature

Date

Contact information for the candidate who has been conditionally approved for NBASW membership

Telephone:

Email:

Place of work:

Role or position:

Signature of the candidate who has been
conditionally approved

Date

This agreement must be completed and signed by the supervisor and the candidate. Please send the completed agreement to the NBASW before the supervised learning period begins.